

DRAFT MINUTES PART ONE

Slough Clinical Commissioning Group Governing Body in Public Tuesday 7th March 12.00 – 15.00 at The Langley Pavilion Langley Road, Slough

Present:

John Lisle	(JL)	Accountable Officer (Chair)
Nigel Foster	(NF)	Director of Finance & Performance
Sarah Bellars	(SB)	Director of Nursing & Quality
Mike Connolly	(MC)	Lay Member PPG
Fiona Slevin-Brown	(FSB)	Director of Strategy & Operations
Dr Lalitha Iyer	(LI)	Medical Director
Dr Siva Sithirapathy	(SvS)	GP Board Member
Alan Sinclair	(AS)	Acting Director Adult Services SBC

In attendance:

Karen Shukla	Comms & Engagement Manager Slough CCG
Katie Williams	Web Assistant

1.	Introduction	Actions
1.1	JL welcomed everybody to the meeting. Apologies were accepted from: Dr Asif Ali, Dr Jim O'Donnell, Dr Ajaz Nabi and Sue Bowden. It was noted that the meeting was not quorate.	
1.2	No conflicts of interest were declared in relation to the Agenda	
1.3	The Governing Body accepted the minutes of the 17 th January 2017 as an accurate record.	
1.4	There were no pre-notified questions from the public received.	
2.	Reports	
2.1	<p>Accountable Officers Report (John Lisle)</p> <p>JL presented his report. The pressures that have been on A&E services over the first two months of this year have now deescalated to green status this was due to a concerted effort across the system. A senior level discussion is being held on delayed discharges into South Buckinghamshire and JL thanked the Governing Body for their efforts around this. The stroke pathway is running within plan and the new capacity is on track and going live in May 2017.</p> <p>The GP information system and BHFT have now been linked into Bracknell through the Connected Care Programme. Data is showing that the information is being accessed quite widely by the clinicians. JL to circulate a briefing paper on the digital road map to the members.</p> <p>A number of Business Cases and commissioning decisions have been taken through the Business Planning & Commissioning Group.</p> <p>NHSE are seeking financial support from CCGs to help balance the overall NHS position at the end of this year. We have had a request to provide some support and we have requested that the money comes back into our STP footprint next year.</p> <p>The CCGs have been selected to become a Development Partner in NHS England's Continuing Healthcare Strategic Improvement Programme. AS commented that all 5 of the local authorities in the STP are struggling both in terms of cost and demand. Prices have gone up for care at home and care homes. This is due to the living wage, pressure in the workforce and demand element increasing. Across the board in Slough people are increasing and this is costing more money.</p>	JL

3.	Strategy	
3.1	<p>Sustainability and Transformation Plan Update (John Lisle) JL updated the meeting on the STP so far and the next steps.</p> <p>4 bids have been submitted for investment funding – Cancer, Learning Disabilities, Mental Health - feedback on these has been encouraging. No feedback has been received on Diabetes. To take this to the April Governing Body with more information.</p> <p>Redeveloping Heatherwood Hospital, new maternity unit being built at Wexham and the A&E department being redeveloped at Wexham. All these developments are on track.</p> <p>A communication plan is being drawn up for the 7 workstreams and this involves how we go into wider public involvement, including elected members and getting the voluntary sector more involved in the implementation and final stage planning of the workstreams of the STP.</p> <p>The Frimley STP has been viewed favourably and positive feedback has been received about our plan and also about the leadership team and the leadership approach that will deliver that plan. This favourable view means that we are being selected as one of 6 STPs across the country to be accelerated to move further faster with the transformation agenda. The ask from NHS England now is for commissioning and services to be transformed and for the system to take on a joined up shared risk approach to both quality and finance. The times scale of the transition from where we are now to where we want to be is around 12 – 18 months.</p> <p>FSB suggested that at the next Governing Body meetings to have a brief update on each of the programmes.</p>	
3.2	<p>Governance Review (John Lisle) To streamline the Governance Assurance processes and from April move to a single Governing Body in Common across the 3 CCGs in East Berkshire rotating the locations so there will still be visibility and presence. There will be some meetings in public and some meetings being held in the evenings. As the 3 CCGs will be going to delegated commissioning of Primary Care which is currently jointly done by NHS England, from April the CCGs will solely operate the Primary Care Commissioning Committee in Public and in common 6 times a year. This will be discussed at the RemCom meeting this Friday.</p> <p>Bracknell & Ascot CCG and WAM CCG have taken the mandate for the changes back to their members and have come back that they have got agreement.</p>	
3.3	<p>Primary Care Delegation & Updated Constitution (Fiona Slewin-Brown) FSB gave an update. The Delegation agreement was signed by the CCG and submitted to NHS England for final approval and delegation of functions on 30th March 2017. We are still waiting for the signed approval from NHS England.</p> <p>JL told the members that the Delegation will need the Constitution to be updated. The new Constitution will be a more streamlined and more flexible version. This will go back to the members and Governing Bodies in due course.</p>	
4	Assurance Matters	
4.1.	<p>Quality & Constitutional Standards Chair Report (Sarah Bellars) The report was shared with the Joint Governing Body in January 2017.</p> <p>An update on MAZARS will go to the Join Adult Board. Have met and are reviewing the 11 cases across East Berkshire. A national methodology is being launched later this month and this will only be for ongoing cases which may occur.</p> <p>An update on E-Referrals is in the report and the members were asked to note this as there was a question from the public at the last Slough Governing Body in Public regarding this issue.</p>	
4.2.	<p>Communication & Engagement Report (Karen Shukla/Mike Connolly) KS gave the highlights for the month.</p>	

	<p>The next Community Partnership forum will be held on 22nd March and will focus on the STP work stream - prevention and self-care</p> <p>An A5 booklet titled 'Your NHS in Slough' will be distributed with the council tax flyers to the residents of Slough. This booklet will include useful information around self-care and prevention. The CCGs will be supporting Brighter Berkshire 2017 Year of Mental Health in raising awareness of Mental Health issues.</p> <p>AS told the group that the council have appointed a new communications lead, John Seakins, who will help get the important messages out to the community on what is happening in Slough. The council is developing 2 new housing companies both about rental of properties. The council has developed a local plan which is out for consultation AS to send the link out to the members.</p>	
4.3	<p>Finance Report Month 10 (Nigel Foster)</p> <p>NF summarised the Finance Report.</p> <ul style="list-style-type: none"> • Still forecasting a surplus for the year of £2m this is in line with the controlled total we were set by NHS England at the start of the year. Not anticipating this will change by the year end. • When the budget was set for 2016/17 we were told by NHS England that we could not spend 1% of our funding allocation and could not commit any expenditure against that. We would only be allowed to spend this 1% when the Treasury was happy that NHS England would be in balance. All CCGs across the country were told to do this. • The main risk in the forecast relates to outpatient activity at Wexham Park. A process of negotiation is being held with Frimley Health on how we close this position. • The process of re-tendering our Internal Audit service is about to commence. 	
4.4	<p>Information Governance Toolkit – Annual Submission (Nigel Foster)</p> <p>For information and noting. This piece of work has to be done on a yearly basis. This is about demonstrating that we have the appropriate policies, procedures and arrangements on how we handle information with the CCG. It is essential that we have a good rating from this process and he is confident that by year end the rating will be at level 2 requirement.</p>	
5.	Questions from the public	
5.1	There were no questions from the public	
6.	For Noting – Committee Minutes	
6.1	Approved Minutes of Business Planning & Clinical Commissioning Committee 26 January 2017.	
6.2	Approved Minutes of Audit Committee – 11 November 2016	
6.3	Approved Minutes of QIPP & finance – 4 th January 2017	
6.4	Approved Minutes of Information Management & Technology Committee – 27 January 2017	
	The minutes were noted.	
7.	Any Other Business	
	<p>AS informed the members that Angela Snowling Consultant for Public Health retires at the end of March. The interim replacement is Rebecca Howell-Jones. Will be doing a long summary of what she has done in Slough and the members to send any comments they wish to go into this summary to AS</p> <p>JL asked that it be noted the appreciation of the lifetime of devotion that she has given to this area and the notable pieces of work she has done with us around CAMHS, children's asthma and TB.</p> <p>Social Care in Slough has been doing a restructure and the consultation has finished. A new locality structure will be available for Slough on 3rd April 2017. AS to send a structure out to the members.</p>	AS
	The meeting closed at 1.30pm	