

EPRR Improvement Plan: Windsor Ascot Maidenhead CCG, Slough CCG and Bracknell & Ascot CCG

Version: 1 14 092017

Windsor Ascot Maidenhead CCG, Slough CCG and Bracknell & Ascot CCG has been required to assess itself against the NHS core standards for Emergency Preparedness, Resilience and Response (EPRR) as part of the annual EPRR assurance process for 2017/2018. This improvement plan is the result of this self-assessment exercise and sets out the required actions that will ensure full compliance with the core standards.

This is a live document and it will be updated as actions are completed.

Core standard	Current self-assessed level of compliance (RAG rating)	Remaining actions required to be fully compliant	Planned date for actions to be completed	Lead name	Further comments
3		Following the outcomes of the governance deep dive there are a number of actions required to achieve full compliance in this section. These are detailed in DD3, 4 & 5 below	Dec 2017	Rachel Wakefield/Anshu Varma	
5		BCP to be updated by CSU in respect of IT and communications and utilities failure	Dec 2017	Anshu Varma	Complete 31/10/17
20		BCP to be updated by CSU in respect of IT and communications and utilities failure	Dec 2017	Anshu Varma	Complete 31/10/17
38		BCP to be updated by CSU in respect of IT and communications and utilities failure	Dec 2017	Anshu Varma	Complete 31/10/17
GOVERNANCE DEEP DIVE					
DD3		Paper to the executive team to identify Non-executive lead for EPRR.	Dec 2017	Anshu Varma	Completed 31/10/17
DD4		Set up an internal EPRR oversight/delivery group that oversees and drives the internal work of the EPRR function. Agree the Terms of Reference and the group to meet on a quarterly basis.	Dec 2017	Anshu Varma	A group is set up to meet quarterly to ensure the oversight/delivery of the EPRR function and will provide regular report to the executive team
DD5		Membership of the EPRR oversight delivery	Dec 2017	Anshu Varma	The membership of the

		group to include the following: Emergency Officer, Non-executive Director, Accountable Officer and Head of Corporate services			group will be Emergency officer, Head of Corporate Affairs and Lead Director
IMPROVEMENTS FROM 2016/17					
37 (previously 22)		Communications Action Card			
49 (previously 34)		Training Needs Analysis and plan in place			