

**Primary Care Joint Commissioning Committee Meeting in Common**  
**Windsor Racecourse**  
**12<sup>th</sup> April 2016**  
**13:30 – 16:30**

**Agenda Part A Meeting in Public**

Item	Paper	Time	By whom
1. Welcome and introductions		5 mins	Chair
2. Apologies and Declarations of Interest			
3. Terms of Reference	YES For approval	20 mins	
4. Quoracy confirmation			
5. Minutes of the last meetings (12 Jan 2016) 5.1 Bracknell & Ascot Matters Arising & action log 5.2 Slough Matters Arising & action log 5.3 WAM Matters Arising & action log	For approval YES YES YES	30 mins	
6. Joint Operational Group (JOG) 6.1 Update paper from JOG 6.2 Ratification of decisions since last JCC	Note YES	20 mins	Co-Commissioning Lead
7. Primary Care Strategy indicators	YES Approval	10 mins	PCare Director Lead
8. NHS England update	TBC	10 mins	NHSE Director
9. Primary Care Updates Bracknell & Ascot	Verbal	10mins	Head of Ops
10. Primary Care Update Slough	Verbal	10mins	Head of Ops
11. Primary Care Update Windsor Ascot & Maidenhead	Verbal	10 mins	Head of Ops
12. Finance Report	Note YES	15 mins	NHSE Finance Lead
13. Quality Report	Note YES	15 mins	NHSE Quality Lead
14. Risk register	Note YES	10 mins	Co-Commissioning Lead

<b>15. Any Other Business</b>		<b>15 mins</b>	<b>All</b>
To discuss any other business raised and not on the agenda and questions previously submitted from members of the public			
<b>Meeting Close 16:30 hrs</b>			

### Members -Voting

Name	Abbreviation	Role	Apologies
Debra Elliot	DE	Director of Commissioning, NHS England	
Paul Sly	PS	Chief Officer, Berkshire East CCG Federation	
Jan Fowler	JF	Director of Nursing & Quality, NHS England	
Clive Bowman	CB	Lay primary care representative WAM CCG	
Sally Kemp	SK	Lay governance representative B&A CCG	
Nasreen Bhatti	NB	Lay governance representative Slough CCG	

### In Attendance – Wider Membership

Name	Abbreviation	Role	Apologies
Nigel Foster	NF	Chief Finance Officer, BE CCG Federation	
Sarah Bellars	SB	Governing body Executive Nurse	
Niki Cartwright	NC	Interim Director - Strategy & Commissioning BE CCG Federation	
Colin Hobbs	CH	Assistant Head of Finance, NHS England	
Nicky Wadely	NW	Programme Lead, NHS England	
Nicola Strudley	NS	Healthwatch Slough	
Mike Copeland /Roger Battye	MC RB	Healthwatch WAM	
Mark Sanders	MS	Healthwatch B&A	
Cllr Sabia Hussain	SH	Commissioner for Health and Wellbeing	
Cllr David Coppinger	DC	RBWM	
Cllr Dale Birch	DB	BF Council	
Dr Jim O'Donnell / Dr Asif Ali	JO'D/AA	GP Director, Slough CCG	
Dr Adrian Hayter/Dr Kinder	AH/JK	GP Directors, WAM CCG	
Dr William Tong/Dr J McGlynn	WT/JMG	GP Directors, B&A CCG	
Sangeeta Saran	SS	Head of Operations, Slough CCG	
Alex Tilley	AT	Head of Operations, WAM CCG	
Mary Purnell	MP	Head of Operations, B&A CCG	
Mike Connolly	MC	Lay Member Slough CCG , Patient R'tive	
Karen Maskell	KM	Lay Member B&A CCG Patient Representative Lay Member WAM, Patient Representative	
Jacky Walters	JW	Co-Commissioning Lead, BE CCG's	
Eloise Armstrong	EA	Senior Consultant (Primary Care), SCW CSU	