

COMMUNITY PARTNERSHIP FORUM

Windsor Racecourse

Thursday, 1 August 2013

Attendees

Name	Organisation/role
Peter Haley (Chair)	PP member, WAM CCG
Karen Maskell	PP member, B&A CCG
David Mihell	Governor, Royal Berkshire Hospital NHS Foundation Trust
Pat Rogers	Governor, Berkshire Healthcare Foundation Trust
Peter Squires	Health Advisory Group
Cllr David Coppinger	Royal Borough of Windsor and Maidenhead Council
Cllr Tony Virgo	Bracknell Forest Borough Council
Cllr Wayne Strutton	Slough Borough Council
Val Pearce	Governor, Heatherwood and Wexham NHS Foundation Trust
Mike Connolly	PP member, Slough CCG
Darryl Braham	Project manager, East Berkshire CCGs
Catherine Sutherland	Early Supported Discharge lead
Adrian Hayter	Clinical Chair WAM CCG
William Tong	Clinical Chair B&A CCG
David Williams	Director of Development, East Berkshire CCGs
Ally Green	Head of Strategic Communications and Engagement, East Berkshire CCGs
Jane Fannon	Communications lead, Shaping the Future
Apologies	
Philip Lee	MP for Bracknell
Jazz Kahn	WAM Healthwatch
Cllr Dale Birch	Bracknell Forest Borough Council
Carol Brooker	Health Advisory Group
	Frimley Park NHS Foundation Trust

Notes

The notes from the meeting on 27 June were agreed to be an accurate reflection of the meeting.

Matters arising

It was clarified that exactly which services will be provided on the Heatherwood site if the acquisition by Frimley Park goes ahead will be decided by the FP board. Planning of services would determine to what extent outpatient appointments will be provided at Heatherwood. The plans would be brought to a future meeting of the forum.

The medical director of Heatherwood and Wexham would be invited to a future meeting of the forum.

The midwife led maternity unit at Frimley Park was likely to open in the second quarter of 2014, the exact date would depend on other building work being carried out on the site.

The admission of stroke patients from Ascot from June 2012 to June 2013 was to the following hospitals:

• Ashford and St Peter's Hospitals	7
• Buckinghamshire Health Trust	1
• Frimley Park	19
• Heatherwood and Wexham	11
• Royal Berkshire Hospital	5
• Unknown	1

Update on the East Berkshire Early Supported Discharge service

Catherine Sutherland, the lead for the ESD gave a presentation outlining how the new service supports patients, eligibility criteria, evaluation, assessment and how it links with other services. The presentation would be sent out with the minutes of the meeting.

The service would begin at the beginning of September with a formal launch and recruitment was currently underway for a range of staff.

Update on the development of the Urgent Primary Care Centre

Darryl Braham, project manager for the UPCC, gave a presentation on the outline of the project and the timeline for development. The specification was due to go to the seven shortlisted potential providers and bids would be rigorously evaluated in October. Key Performance Indicators would form part of the bids and would be agreed with the successful provider. The presentation would be sent out with the minutes of the meeting.

It was noted that the new centre would have shorter opening times than the Heatherwood MIU; it was explained that very few patients attend the MIU between 8 and 10pm but times could be changed if necessary. The GP out of hours service would be on the same site.

Update on the Heatherwood Elective Surgery centre

An update on progress of the new elective surgery centre on the Heatherwood site was given by David Williams, the outline business case was due for completion in October when more detail about the centre would be available.

It was noted that there would be an opportunity for the design to be appropriate for all patients from the outset, including people with disabilities. It was noted that safety would be paramount in the new centre which would be for planned surgery only, with no emergency operations carried out on the site.

It was noted that there was confusion about services among local people and that there was a need to look at the names of services to make them relevant to users. Discussion was needed with patients about appropriate names for services. It was agreed that this topic would be on the agenda for the next meeting.

The Heatherwood MIU travel survey

A presentation was given on the top line results of the survey of patients attending MIU during 12 to 18 July. The majority (95%) travelled by car, with 62% driving themselves and 33% driven by a friend or relative. The journey took less than an hour for almost all residents and less than 30 minutes for 97%.

It was noted that a travel plan would form part of the specification for the new urgent primary care centre. Members of the forum noted that as the majority of patients travel by car, it would be important to provide sufficient parking at Brant's Bridge.

It was agreed that a further travel survey could be carried out once the urgent primary care centre has opened.

The presentation would be sent out with the minutes of the meeting.

Open forum

It was agreed that Peter Haley would continue to chair the meeting following a discussion about the possibility of appointing an independent chair, this was not supported as there would be cost implications.

It was suggested that winter planning and NHS 111 should be future agenda items.

It was agreed that meetings of the forum should be open to the public and the next meeting would be publicised through a press advertisement, notice on the CCG websites and through Healthwatch. It was suggested that innovative ways of allowing people to take part might be used, such as phoning in questions or using Twitter.

An update would be placed on websites after each meeting and a news release issued.

Dates of next meetings

Dates were set for meetings until the end of the year. They were:

- 12 September at Brant's Bridge Clinic
- 17 October
- 14 November
- 19 December

