

Primary Care Projects Highlight Report - February 2018



SRO's Overall Programme RAG Status	Amber
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SRO's Overall Programme Commentary

NHSE Delegation is having an impact on the teams BAU due to the different nature of contractual changes. To date the team have completed contract changes for branch closures, partner changes, boundary change and are currently working on a proposed merger. Each contract change is new to the team and hence a learning experience. All work is monitored and information stored securely.

GP FV continues to move in different speeds across different areas. FWAM have mobilised their transformation plan and are currently delivering Q2 of their planned work. Progress has been made with the workforce analysis, apprenticeship scheme, first wave of clinical pharmacists and also the ICS networking models. The Slough feds/clusters have agreed their transformation plan MOUs and are mobilising their plans. Bracknell and Ascot are to complete their agreement of delivery which will finalise MOUs by the end of March.

The CEPN manager leaves the team at the end of March, following review of the work plans and the current role, the JD will be revisited, and once agreed the role will be recruited to ASAP. The current CEPN projects will continue as BAU in the interim during recruitment. LCS's are performing well, the Amber rating is due to ACP LCS, Minor surgery DES+ may not be ready for a 1st April launch and Finance and budgets for Pre-Diabetes LCS may not be sufficient.

Resilience and workload work continues - the team are working on proactive initiative to identify areas where practices may be vulnerable. Joint work between the practices, quality team and Meds Opt team are engaged in supporting practices highlighted on the indicator. The next releasing Time for Care initiative concentrating on quality is being held in April and May and is also open to CCG staff.

Extended access now includes a homeless service in B&A and additional phlebotomy services across WAM.

The minor improvement grants have been agreed and planned work is due for completion by the end of March.

The overall rating for the Primary Care projects is also due to the EIA being in progress of completion.

Project Name	Project Manager	Overall Delivery Commentary	Project RAG Status
SLOUGH CLUSTER Transformation Plan	Katerina Nash	MOU agreed and signed by SLOUGH CLUSTER, Payment schedule agreed and set up, Mobilisation of Phase 1 projects	Amber
SLOUGH Association Transformation Plan	Katerina Nash	MOU agreed and signed by Slough Association, Payment schedule agreed and set up, Mobilisation of Phase 1 projects(HERE,Project planning)	Amber
BPC Transformation Plan	Ricky Chana	Work in progress to agree the MOU	Amber
BEG Transformation Plan	Ricky Chana	Work in progress to agree the MOU	Amber
North Bracknell Transformation Plan	Ricky Chana	Work in progress to agree the MOU	Amber
Ascot Transformation Plan	Ricky Chana	Work in progress to agree the MOU	Amber
Sandhurst Transformation Plan	Ricky Chana	Work in progress to agree the MOU	Amber
FWAM Transformation Plan	Hayley Edwards	FWAM have completed the initial scoping exercise to determine the GP time usage and fed this information to the CEPN manager to further the workforce analysis project. 16 of the 17 practices in the federation have attended the Workflow Optimisation workgroups, they are now in the implementation stages. Interviews for the clinical pharmacists have been conducted and 4 candidates offered jobs (part time). FWAM await the applicants confirmation of the offers. Dr Watts is attending the workshops for the Integrated Care Decision Making models (ICDM) and Integrated Care System meetings. The project is rated as amber as there is slight slippage with the GP Locum banks and apprenticeships.	Green
Practice Resilience Scheme	Hayley Edwards	The Resilience Scheme initial finance criteria has been met and money spent as per the NHSE guidance. Additional funding of just over £32,000 has been offered by NHSE. Due to the small amount of money if divided by practice, the allocation will be split by federation for change management and networking. FWAM have signed their MOU and invoiced for the money. Slough federations are processing their invoices. B&A are currently in discussion how the money will be spent.	Green
Locally Commissioned Services	Ricky Chana	The overall workstream is performing well, with good support from the CSU with Eloise Armstrong who receives all data and invoices for LCSs and keeps the LCS group updated with activity and finance information, as well as being the point of contact for provider practices in East Berkshire. We also have a practice manager who has recently joined the group to ensure we are engaging fully with regards to LCS specifications. I have invited practice managers to join the group from WAM and Slough CCG to ensure that we have coverage across the East Berkshire patch. The LCS working group will have 3 practice manager representatives moving forward, instead of 1 clinical lead and 1 practice manager, as each LCS has a clinical lead that specialises in the subject of the LCS.	Amber
Community Education Partnership Network (CEPN)	Samreen Aslam Raja	East Berkshire has been offered following funding from HEE for 4 projects to be delivered this year: • Project 1. CEPN Learning Environment Lead- Project funding. £27,500 • Project 2. Support provision of Independent Prescribing training to pharmacists in Primary Care- Project funding. £7,500 • Project 3. Development of specifically integrated workforce development programmes in primary and community care- £12,500 • Project 4. Support for development of the treatment of musculoskeletal problems and paramedic roles in Primary Care.- £25,000 • We have also received £7500 for the existing Leadership programme which will now be paid by CEPN rather than via HEE. • An additional £ 5000 funding by HEE has also been allocated for CEPN Manager CPD etc. We are in progress with key KPIs and HEE is satisfied with project progress to date. 25 nurses students signed up to East Berkshire those living locally and were keen to work for primary care upon completing their training. The details have been shared with CEPN SRO.	Green
Releasing Time for Care in General Practice	Ann Bryant	There have been some practices dropping out of the productive general practice programme but this has not impacted on the remaining practices who are reporting positive feedback from the sessions. There has also been a reduction in the number of practices wanting to participate in the releasing time for care learning in action programme for productive workflows high impact action, this is due to the overlap of the workforce optimisation programme and staffing pressures in practices. The programme model has been changed to reflect the change in attendees to a fundamentals in change management programme where attendees will bring live projects to work on - communications sent out to the practices and federations to increase engagement and I will continue to work with NHSE to progress this programme. 27 February event has been cancelled and the revised programme will be carried out across two days - 24 April and 11 May.	Amber
ETTF - The Avenue (Britwell)	Ann Bryant	This project is very complex, there are a lot of issues with the current lease on The Avenue practice and the possible merger with Farnham Road. Meeting held on 9 November with the GPs and practice managers from both practices. Business accounts and staff contract information has still not been shared despite signed non-disclosure agreements in place. Draft heads of terms have been released showing very high rental, 25 year lease with only one break clause at 20 years. District Valuer report has now been circulated, Paul Rowley met with Slough Borough Council and Slough Urban Renewal as they are concerned that the abated rent will not make this scheme financially viable. Pick Everard to be appointed at earliest opportunity and advice being sought with NHSE as any decisions made could set a precedent on other proposed schemes in the locality and also undermine the "One Public Estate" ethos. John Webb, Pick Everard to be appointed to carry out an initial valuation on costs and value for money report. Once the report has been received, a meeting will be arranged with Slough Borough Council and Slough Urban Renewal.	Amber
ETTF - ASCOT BEN Lynwood	Ann Bryant	Heads of terms meeting now held with GP Partners and Stuart Binnie - information required for District Valuer: frozen set of floor plans, construction costs and draft Heads of Terms. Ben Lynwood carried out financial appraisal. Board meeting with Trustees held, two trustees are pushing for a dispensing pharmacy with some retail, have agreed to a reduction in overall size of pharmacy to 75sqm. Trustees have been advised of risk to planning permission being granted and whether NHSE will commission pharmacy at this site / whether a pharmacist will want to take this on. Trustees also pushing for maximum amount of car spaces - surplus spaces over and above those allocated to the GP surgery will be used for residents and staff - 120-140 spaces being requested. Both the pharmacy and car space allocation will be brought up for discussion at planning meeting on 20 March. Sensitive analysis on level of ETTF contribution as need to get as near to cost neutral as possible. Information required for CCG budget in case they need to bridge gap between current rent and new abated rent. Design workshops to be organised - dates proposed 19 February, 13 March and a date in April that has already been set aside for protected learning time for Bracknell & Ascot practices. Sally Kemp facilitating.	Green
ETTF - Heatherwood Hospital (Block 40)	Ann Bryant	The Heatherwood Hospital development has been approved by RBWM council. However caveats have been put on the permission in that the councillors recognised there was a lack of GMS space being provisioned for. Project has now been handed over to Ann Bryant who will work with Alex Tiley, all practices and the Estates team at Heatherwood Hospital to move this project on to a viable scheme. Design workshops are being planned to pull determine service delivery across the Ascot Plan; first one was held on 19 February and the second one is scheduled for 12 April that has already been set aside for protected learning time in Bracknell and Ascot - requirement to agree and sign off plans together with a Memorandum of Understanding. The workshops will also bottom out and provide strong argument for the space requirement. Initial discussions have progressed and an area has been identified for the practices that will enable better patient flow and layout. Critical timeline to be pulled together to ensure project stays on track. Working collaboratively with Estates team at Heatherwood Hospital to ensure timelines align with their development programme.	Amber
Slough GPAF	Katerina Nash	The service remains to be popular with patients. More nursing appointments are being offered, although this is inconsistent across the clusters. New service specification agreed in principle by Slough Innovations and Slough members. Slough Shared record IT solution to improve patient outcomes and support delivery of equitable 7 days access to go live during April. This is a phased approach with Central and Slough Clusters to go live first.	Amber
WAM GPAF	Katerina Nash	The service is generally well received by WAM practices, however utilisation of the service varies across board. The FFT results are positive with 100% recommending the service. Sunday appointment remain less popular, although slight increase has been noticed since changes in opening hours. Phlebotomy services utilisation improved (80% at St Marks). Provider introduced additional phlebotomy sessions. Direct bookings for phlebotomy and dressings remain very popular. Provider is looking at other pathway for direct bookings and 111 integration from April to improve weekend utilisation rates.	Amber
B&A GPAF	Katerina Nash	The service is generally well received by BACCG practices, however utilisation of the service varies across board. The FFT results are positive with 93% recommending the service. The service provider reported more stable workforce. Minor Illness Nurse was appointed to ensure the service runs to its full capacity. Additional phlebotomy clinic introduced on Saturday to improve HCA utilisation and is very popular. The service introduced an additional clinical capacity to move onto provision of 45 mins per 1000/week from 1st December, this includes introduction of Satellite clinics for the remainder of the 2018-19 contract term. Saturday clinic launched in Sandhurst and Ascot to assist with winter pressures. Gp service provision to homeless people commenced on 6th December/ weekly visits to a shelter in Bracknell from December to March	Green
Minor Improvements Grants	Ann Bryant	MIG spending schedule for Herschel Medical Centre signed off at PCOG. MIG spending plan on all other schemes signed off at PCOG. Successful and Unsuccessful applicants notified and draw down forms circulated for practices to complete and return to NHSE. Due to an error on my part, five practices were notified that they had been successful - this error was not realised until written notification received from NHSE. There is an unallocated sum of £9,900 available and this has been offered to two of the practices. The CCG have agreed to honour the payments to the five practices and a spending schedule has been put together for this. Original invoices for the works carried out have been requested and the completed works will be inspected in April for governance. Primary Care Premises sub group meeting set up and first meeting scheduled for Friday 2 March.	Amber