

Title of meeting: Primary Care Commissioning Committee (PCCC) Committees in Common (CIC)							
Date of Meeting		11 April 2017		Paper Number		7	
Title				Quarterly Joint Operations Group (JOG) Report			
Sponsoring Director (name and job title)				Fiona Slevin-Brown, Director of Strategy and Commissioning			
Sponsoring Clinical / Lay Lead (name and job title)				Clive Bowman Lay Chair PCCC			
Author(s)				Ann Bryant, Commissioning Support Officer, Primary Care Alex Tilley - Associate Director for Primary Care and Windsor Ascot and Maidenhead CCG			
Purpose				To appraise the Primary Care Commissioning Committee on the work of the JOG			
The Primary Care Commissioning Committee is required to (please tick)							
Approve		Receive		Discuss		Note	
		x				x	
Risk and Assurance <i>(outline the key risks / where to find mitigation plan in the attached paper and any assurances obtained)</i>				Risks highlighted in paper			
Legal implications/regulatory requirements				None for this report			
Public Sector Equality Duty				None for this report			
Links to the NHS Constitution (relevant patient/staff rights)				<p>The NHS provides a comprehensive service available to all.</p> <p>Access to NHS services is based on clinical need, not an individual's ability to pay</p> <p>The NHS aspires to the highest standards of excellence and professionalism</p> <p>The NHS aspires to put patients at the heart of everything it does</p> <p>The NHS works across organisational boundaries and in partnership with other organisations in the interest of patients, local communities and the wider population.</p> <p>The NHS is committed to providing best value for taxpayers' money and the most effective, fair and sustainable use of finite resources</p>			

	The NHS is accountable to the public, communities and patients that it serves
Strategic Fit <i>Primary Care strategy? and Other relevant strategies</i>	Reflects primary care strategies and federation strategy to work collaboratively where possible.
Commercial and Financial Implications <i>(Identify how the proposal impacts on existing contract arrangements and have these been incorporated?</i> <i>Include date Deputy CFO has signed off the affordability and has this been incorporated within the financial plan. Include details of funding source(s)</i>	CCGs finance team have senior representation and routine reporting Date Deputy CFO sign off
Quality Focus <i>(Identify how this proposal impacts on the quality of services received by patients and/or the achievement of key performance targets</i> <i>Include date the Director of Nursing has signed off the quality implications)</i>	Deputy director of Quality Nursing & Safety is part of the Joint Operations Group Date Director of Nursing sign off.....
Clinical Engagement <i>Outline the clinical engagement that has been undertaken</i>	Engagement in accordance with the conflicts of interest guidance
Consultation, public engagement & partnership working implications/impact	HeathWatch reflect the patient perspective and feedback into the discussions and debate
NHS Outcomes <i>Please indicate (highlight) which Domain this paper sits within by highlighting or ticking below: Please note there may be more than one Domain.</i>	Domain 1 Preventing people from dying prematurely; Domain 2 Enhancing quality of life for people with long-term conditions; Domain 3 Helping people to recover from episodes of ill health or following injury; Domain 4 Ensuring that people have a positive experience of care; and Domain 5 Treating and caring for people in a safe environment; and protecting them from avoidable harm.
Co-Commissioning governance	
Which CCG does this Paper relate to or potentially effect?	Slough <input checked="" type="checkbox"/> WAM <input checked="" type="checkbox"/> Bracknell & Ascot <input checked="" type="checkbox"/>
Is this paper related to a CCG statutory function?	Yes – delegated through co-commissioning
Is this paper related to a NHS England statutory function?	Yes – primary care commissioning

Potential conflicts of interest (who for?) <i>GP's, Practice Managers, Federations, Councils,</i>	None
Are all voting members eligible to vote?	No voting required
<p><u>Executive Summary</u></p> <p>The aim of this paper is to summarise for the Primary Care Commissioning Committee the work of the Primary Care Joint Operations Group (JOG):</p> <ul style="list-style-type: none"> a) GP Outcomes Framework / Locally Commissioned Services subgroup update b) Primary Care Key Performance Indicators c) Workforce Development d) General Practice transformation 	
<p><u>Recommendation(s)</u></p> <p>The Primary Care Commissioning Committee (PCCC) is asked to receive and note this report.</p>	

<u>Chairs Use Only</u>	
Any known conflicted committee members from Declarations of Interest register?	No

Quarter 4 2016-17 Report to Primary Care Commissioning Committee (JCC)
Committees in Common (CIC)

This quarterly update is to provide assurance to the Primary Care Commissioning Committees in Common (PCCC CIC) and to inform members on the business carried out in the Joint Operational Group. Reporting on the meetings between January to March 2017, there have been 3 Joint Operational Group meetings during this time.

a) General Practice Outcomes Framework (GPOF)

- The GPOF contract has been provided to all practices in east Berkshire following sign off by the CCG Business Planning and Clinical Commissioning committee in January 2017.
- Implementation of a more robust electronic invoicing process is being finalised with practices being supported using e-invoicing. Finance leads are moving forward the proposed implementation by the end of Q1 June submission.
- Impact on 17/18 LCS budget due to overspend from 15/16 and issues with invoices which the proposed implementation of an electronic invoicing system should help to alleviate in future years.
- All elements of the framework have been commissioned to support improving patient outcomes and health priorities stated in the CCGs Operating Plans.
- In the overall contract for the GPOF, where practices choose to opt out of delivering an LCS in the framework, the practice and the CCG will work together to ensure their patients will receive these services from an alternative provider.

b) Transition working group for Delegation of primary medical care commissioning

- Delegation Agreements for each CCG have been returned to NHS England with revised CCG constitutions. The final memorandum of understanding will be provided by NHS England when available.
- Revised terms of reference for Primary Care Commissioning Committee have been supported by all member practice forum and Governing Bodies.
- NHSE will continue with DES sign up although there are outstanding conversations around CSU commissioned services from NHSE.
- The CCG will take on payment responsibilities from 1 April 2017 and are aligning the reporting arrangements.

c) Workforce Development

- The workforce development group met on 1 February to discuss the End of Life Sage and Thyme Business Case. However HEETV are providing fully funded courses across Buckinghamshire, Oxfordshire and Berkshire and these are publicised in our weekly bulletin to practices.
- The sub-group agreed the CEPN Governance structure. Sameen Aslam appointed as CEPN Project Manager with a commencement date of Monday 3 April. Sameen will work with primary care providers and analyse workforce data to scope workforce development and training requirements. Ultimately commissioning education providers in building a comprehensive training plan aligned to local and STP requirements.
- Following a round of interviews with three training providers, Sixth Sense has been procured to provide Signposting training for our receptionist staff. Sixth Sense will work

with volunteer practices in the course design – so far Dedworth Practice in WAM CCG, Sandhurst Group Practice in B&A CCG and Farnham Road Practice in Slough CCG have agreed to be volunteer practices to shape the content of the course. Sixth Sense have arranged shadowing sessions at these practices to gain an understanding of the roles, challenges and issues of reception staff to tailor make the local modules.

d) Estates

- Dedworth Medical Practice – due diligence signed off and builders commenced on site Monday 27 February.
- Ascot Hub – Ben Lynwood – productive meetings held with GPs and Ben Lynwood representatives. Agreed outline designs and patient flows which were included in report to Ben Lynwood for inclusion in planning application. The planning application is scheduled to be submitted 31 March.
- Ascot Hub – Heatherwood – meeting held with GPs 22 February – the space being offered in Block 40 by Frimley Health (750sqm) is too small for the practices. The CCG and practice are working with Frimley Health to get this increased to 1100sqm and consider any options.
- Britwell Community Centre – meeting held with the Avenue GPs and practice manager on 12 January. Heads of terms to be agreed and further meeting to be organised for April.
- Binfield (Cohort 3 development) meeting held at practice due to impact of housing development in this area, a number of options discussed but cannot progress out of cohort 3 until alternative site can be found. Wider discussions with groups of practice exploring how they can work better together and work towards better resilience.
- St Mark's panel meeting held 7 February – recommendations and site summary to be presented at further panel meeting scheduled for 6 April – requirement to justify investment/disinvestment of site, based on population need and recommendation that piece of work is procured similar to the Grimes report written for Ascot practices.
- Upton – panel and stakeholder meetings planned in March
- Local Borough Plans - All three partner local authorities are in the process to finalising or refreshing local housing and development plans. Productive meetings have been held with Bracknell Forest Planning officers, infrastructure teams at the Royal Borough of Windsor and Maidenhead and Slough Borough Council around health and wellbeing centres alignment to health services.

e) GP Transformation

- The current providers of the three extended hours programmes will continue into April 2017 to March 2018, in the meantime a service procurement will be undertaken by the CCGs for a new service from March 2018.
- General Practice Access Fund – CCGs Audit Committee supported the application for single tender waivers into March 2018 due to the nature insecure nature of the funding course and assured that the procurement plans are in place for 2017/18.
- Draft Primary Care Strategy and General Practice 2020 vision documents circulated to JOG members for feedback.
- Outcome from STP work stream meeting:

- map the General Practice Forward View (GPFV) investments across the next 2 years
- Agreed Terms of Reference and frequency of meetings will be every other months of the core management group
- All CCGs shared their GPFV plans and made steps towards mapping these to larger scale transformation set out in the STP

Ann Bryant and Alex Tilley

March 2017