

Joint Governing Body Meeting							
Date of Meeting	4 October 2016			Paper Number	3		
Title	Accountable Officer's Report						
Sponsoring Director (name and job title)	John Lisle, Accountable Officer						
Sponsoring Clinical / Lay Lead (name and job title)	N/A						
Author(s)	John Lisle, Accountable Officer						
Purpose	For information						
The Governing Body is required to (please tick)							
Approve	<input type="checkbox"/>	Receive	<input type="checkbox"/>	Discuss	<input checked="" type="checkbox"/>	Note	<input type="checkbox"/>
Risk and Assurance <i>(outline the key risks / where to find mitigation plan in the attached paper and any assurances obtained)</i>	N/A						
Legal implications/regulatory requirements	N/A						
Public Sector Equality Duty	N/A						
Links to the NHS Constitution (relevant patient/staff rights)	N/A						
Strategic Fit	N/A						
Commercial and Financial Implications <i>(Identify how the proposal impacts on existing contract arrangements and have these been incorporated?</i> <i>Include date Deputy CFO has signed off the affordability and has this been incorporated within the financial plan. Include details of funding source(s)</i>	N/A Date Deputy CFO sign off						

<p>Quality Focus <i>(Identify how this proposal impacts on the quality of services received by patients and/or the achievement of key performance targets</i></p> <p><i>Include date the Director of Nursing has signed off the quality implications)</i></p>	<p>N/A</p> <p>Date Director of Nursing sign off.....</p>
<p>Clinical Engagement <i>Outline the clinical engagement that has been undertaken</i></p>	<p>N/A</p>
<p>Consultation, public engagement & partnership working implications/impact</p>	<p>N/A</p>
<p>NHS Outcomes <i>Please indicate (highlight) which Domain this paper sits within by highlighting or ticking below: Please note there may be more than one Domain.</i></p>	<p>Domain 1 Preventing people from dying prematurely;</p> <p>Domain 2 Enhancing quality of life for people with long-term conditions;</p> <p>Domain 3 Helping people to recover from episodes of ill health or following injury;</p> <p>Domain 4 Ensuring that people have a positive experience of care; and</p> <p>Domain 5 Treating and caring for people in a safe environment; and protecting them from avoidable harm.</p>
<p><u>Executive Summary</u></p> <p>This report provides an update on topical and strategic issues from the Accountable Officer as well as key meetings and organisational development plans.</p>	
<p><u>Recommendation(s)</u></p> <p>N/A</p>	

Introduction

Welcome to the Accountable Officer's report which provides a brief update on key issues for the Collaboration. As we start the second half of the financial year, I am focussing attention on four themes:

- Grip – ensuring we are on track to deliver what we set out to do and that we act quickly if anything starts to slip.
- Transformation – our challenges ahead are significant and we are determined to deliver improvements that are transformational so that health and social care is sustainable and can meet the demands of our growing population.
- People – we can only deliver the improvements we want by ensuring we recruit the best staff and retain them. This means investing in them and building strong organisational capability.
- Money – our budgets are set for us and we must live within our means. This means making the most of every pound we spend so we are confident we get value for our local residents. We have established a clear portfolio of quality and efficiency projects to help deliver financial balance this year.

Strategy

The required financial template for the Sustainability and Transformation Plan (STP) was submitted to NHS England on 16 September. The main STP will be submitted on 21 October which will include the following features:

- Two key developments which are the rebuild of Heatherwood Hospital (for which a letter of formal support from the CCG has been provided to the Trust) and the rebuild of the A&E at Wexham Park Hospital.
- The previously identified priority areas are unchanged. Work continues of detailed planning of these and additional programme support has been appointed. A clear link is being made to the East Berkshire New Vision of Care initiative.
- Reference Groups have been established for Mental Health, Council Elected Members, and CCG Lay Members.

The STP is being developed by the NHS and Local Authorities across East Berkshire, Surrey Heath and North East Hampshire and Farnham who together make up the 'catchment area' for Frimley Hospitals. Following submission to NHS England, there will be opportunities for further engagement of staff, patients, public, voluntary organisations and other stakeholders, building on the work to date of the New Vision of Care.

The CCG Commissioning Intentions for 2017/19 have been drafted. These will be developed into the 2017/19 Operating Plan, for initial submission to NHS England by 24 November.

As a result of public feedback at the Annual General Meetings, it is intended to establish a forum to bring together third/voluntary sector organisations to discuss the commissioning plans.

The re-procurement of 111 services has entered the preferred bidder stage with Care UK.

A review of the new cross-CCG governance structure, which was implemented in April, will be carried out following the next Joint Governing Body Meeting.

Operations

Following national guidance, the Systems Resilience Group has been modified into the A&E Delivery Board. This is part of the plan to support recovery of A&E performance across the country in 2016/17. The plan focuses on ensuring that all health systems adopt a standard approach to urgent and emergency care best practice as set out in the NHS England report on transforming urgent and emergency care services: *Safer, Faster, Better*. At local level, all systems are asked to implement five mandated initiatives to improve performance:

- Introduce primary and ambulatory care screening in the Emergency Department.
- Increase the proportion of NHS 111 calls handled by clinicians.
- Implement the Ambulance Response Programme (Dispatch on Disposition and improved Clinical Coding).
- Implement SAFER (Senior review; All patients have an expected discharge date; Flow; Early discharge; Review of long stayers) and other measures to improve in-hospital flow.
- Implement Discharge best practice to reduce delayed transfers of care.

A&E Delivery Boards monitor and manage the system, report progress, and deploy improvement support as needed. These boards are aligned with the work underway on the Urgent and Emergency Care Review.

A&E performance has recovered after a weak August and has, to-date, coped well with strike disruption, some of which occurs even if the strike is cancelled.

The change in the pathway for stroke, to the specialist Hyper Acute Stroke Unit (HASU) in High Wycombe, remains on track for early 2017. This will mean anyone

suffering from a stroke is taken to the nearest HASU where specialist care and medication is available quickly ensuring the best opportunity for recovery.

A milestone tracker has been completed, which sets out the timetable for key projects through the year. This is monitored regularly and slippage on any project is highlighted and action taken. A summary form will be made available on the CCG website.

People

A resilience plan for all senior managerial roles has been completed. A similar exercise will be undertaken for clinical lead roles.

The Organisational Development Plan recognises the importance of developing a culture supported by shared values. Staff have been engaged in this development and a core value of 'respect' has been adopted to shape the way we work.

Finance

A successful Quality, Innovation, Productivity and Prevention (QIPP) workshop has been held to identify evidence-based opportunities for cost saving and quality improvement in 2017.

Upcoming Meetings

The following table set out future key meetings for each CCG. Full details of all meetings will be available on the CCG websites (Health and Wellbeing meeting details will be on the relevant local authority websites).

	Bracknell and Ascot CCG	Slough CCG	Windsor, Ascot and Maidenhead CCG
Governing Body Meetings	18 January 2017 Easthampstead House	17 January 2017 The Centre, Slough	12 January 2017 Windsor Racecourse
Joint Commissioning meetings	11 October 2016 (1.15pm – 3.15pm) The Centre, Farnham Road, Slough		
Health and Wellbeing Board meetings	8 December 2016	16 November 2016	30 November 2016
Community Partnership Forum (CPF) Meetings	13 October 2016 (6.30pm – 8.30pm)		