

Title of meeting: Governing Body									
Date of Meeting		14/11/18		Paper Number			3.1		
Title				Emergency Preparedness, Resilience and Response (EPRR) Policy Statement, Associated action plan appendix 2 and Approval of EPRR policy					
Sponsoring Director (name and job title)				Fiona Slevin Brown Director of Strategy & Operations					
Sponsoring Clinical / Lay Lead (name and job title)									
Author(s)				Rachel Wakefield and Anshu Varma					
Purpose				<p>To provide and update to the board on the assurance process carried out by the CCGs and the actions required following this process which include approval of the EPRR policy and appointment of non-executive board member for the CCG.</p> <p>To confirm to the board the compliance against NHS England Core Standards for Emergency Preparedness, Resilience and Response 2018 and to receive the CCGs improvement plan for 2018/19.</p> <p>.</p>					
The Committee is required to (please tick)									
Decision	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>	Discuss	<input type="checkbox"/>	Note	<input type="checkbox"/>	Recommend	<input type="checkbox"/>
Risk and Assurance (outline the key risks / where to find mitigation plan in the attached paper and any assurances obtained)				The clinical commissioning group annually reviews and updates the plans and as a result of lessons learnt from exercises and live incidents amends plans accordingly. Reports are provided to the Governing Body as required. EPRR is on the CCG risk register					
Legal implications/regulatory requirements				These are fully compliant with NHS Commissioning Board Emergency Preparedness Framework and NHS England Core Standards for Emergency Preparedness, Resilience and Response.					
Equality, Diversity and Inclusion (identify any best practice or areas of concern in regards to the Public Sector Equality Duty and the Equality Act 2010)				Impact everyone					
Links to the NHS Constitution (relevant patient/staff rights)				Supports the delivery of all the constitutional standards					

<p>Strategic Fit</p>	
<p>Commercial and Financial Implications <i>(Identify how the proposal impacts on existing contract arrangements and have these been incorporated?</i></p> <p><i>Include date Deputy CFO has signed off the affordability and has this been incorporated within the financial plan. Include details of funding source(s)</i></p>	<p>Review and sign off by EMT</p> <p>Not at present</p> <p>Date Deputy CFO sign off30/10/18.....</p>
<p>Quality Focus <i>(Identify how this proposal impacts on the quality of services received by patients and/or the achievement of key performance targets</i></p> <p><i>Include date the Director of Nursing has signed off the quality implications)</i></p>	<p>Review and sign off by EMT</p> <p>Date Director of Nursing sign off...30/10/18.....</p>
<p>Clinical Engagement <i>Outline the clinical engagement that has been undertaken</i></p>	<p>Review and sign off by EMT 30/10/18</p>
<p>Consultation, public engagement & partnership working implications/impact</p>	<p>Share with all staff and form after approval and forms part of the business continuity plan</p>
<p>NHS Outcomes <i>Please indicate (highlight) which Domain this paper sits within by highlighting or ticking below: Please note there may be more than one Domain.</i></p>	<p>Domain 1 Preventing people from dying prematurely;</p> <p>Domain 2 Enhancing quality of life for people with long-term conditions;</p> <p>Domain 3 Helping people to recover from episodes of ill health or following injury;</p> <p>Domain 4 Ensuring that people have a positive experience of care; and</p> <p>Domain 5 Treating and caring for people in a safe environment; and protecting them from avoidable harm.</p>
<p><u>Executive summary</u></p> <p>NHS East Berkshire Clinical Commissioning Group (EBCCG) is committed to implementing integrated and robust Emergency Preparedness, Resilience and Response (EPRR) arrangements to ensure effective and suitable response to and recovery from significant/major incidents and periods of increased demand, whilst meeting a number of statutory duties in relation to Emergency and Business Continuity Planning as detailed within;</p> <ul style="list-style-type: none"> • The Civil Contingencies Act 2004 (Contingency Planning) Regulations 2005; and • The Health and Social Care Act 2012 	

EBCCG is defined as a Category 2 responder under the Civil Contingencies Act 2004 (Contingency Planning) Regulations 2005, and as such have statutory duties to;

- Co-operate with Category 1 and other Category 2 responders; and
- Share relevant information

In addition to meeting legislative duties, EBCCG is required to comply with guidance and framework documents, including but not limited to;

- NHS England Emergency Planning Framework 2015;
- NHS England Core Standards for Emergency Preparedness, Resilience and Response 2013;
- NHS England (Operating Framework) Everyone Counts Planning for Patients 2013/14;

This is achieved through the publication, testing and exercising of plans for key services.

As part of the National EPRR assurance process for 2018/1, Berkshire East CCG have been required to assess themselves against 52 core standards applicable to CCGs and assessed themselves as substantial compliance with full compliance with 39 of the core standards and will become fully compliant with all 43 of these standards by May 2019..

Our assessment was reviewed and agreed by NHS England on 17th October 2018. An action plan is in place in order for Berkshire East CCGs to become fully compliant with the remaining core standards.

A joint ICS review of Frimley Health NHS Foundation Trust and NHS England has confirmed the Trust is fully compliant with 63 out of 64 core standards and will become fully compliant with the remaining 1 core standards by July 2019.. Quarterly review meeting are in place with the Trust to ensure their improvement plan is achieved.

Review of EPRR standards for the SCAS and BHFT were carried out by West Berkshire CCG.

As part of our CCG improvement plan the CCG needs to have in place a EPRR policy. This was reviewed and received by EMT on 30 October 2018 and is recommended for approval by the Governing Body. This document provides the scope and policy for Emergency Preparedness, Resilience and Response (EPRR) and the actions to be taken by the CCG should such an event take place. This document does not specifically cover system resilience which is part of day to day management of the local health economy.

Recommendation(s)

- The Board is request to approve this assessment and improvement plan
- The Board is request to approve the recommendation from EMT to approve the EPRR policy and appointment of appointment of non-executive board member for the CCG either from our GB or within the ICS.