

Primary Care Co- Commissioning Committee in Common in Public

AGENDA

Tuesday 8th January 2019 12:00 – 13:30

Main hall, Easthampstead Baptist Church, South Hill Road, Bracknell RG12 7NS

Item No	Title	Action Required	Presenter	Format	Start Time	Time allocated
1	Welcome and Introductions, Apologies and Confirmation of Quoracy	Noting	Chair	Verbal	12.00	10 Mins
2	Conflicts of Interest/Declaration of Interest	Noting	Chair	Verbal		
3	Notice of Any Other Business	Noting	Chair	Verbal		
4	a) Minutes of the Last Meeting November 2018 b) PCCC Action Log	Approval	Chair	Paper	12.10	10 Mins
5	Primary Care Reporting: a) Highlight Report November 2018 b) PCOG Report including exceptional decisions ratified: ETTF Outline Business Cases, IM&T and Winter Capacity Scheme	Ratification	Alex Tilley	Paper	12.20	15 mins
6	Workforce Development	Presentation	Alex Tilley	Paper	12.35	15 mins
7	PC Audit report – James Earle	Approval	James Earle	Paper	12.50	10 mins
8	Primary Care Finance Report	Approval	Debbie Fraser	Paper	13.00	10 mins
9	Ratification ETTF business cases and the GP Winter Capacity investments	Noting	Chair	Verbal		–
10	Risk Register	Approval	Alex Tilley	Paper	13.10	10 mins
11	Minutes for Noting: GP IT meeting – November 2018	Noting	Alex Tilley	Paper		–
12	Any Other Business				13.20	5 mins
13	Question received in advance from the public	Discussion	Chair	Verbal	13.25	5 mins

Date of next meeting:
Tuesday 12th March, 12.00 – 13.30 (In Public)
De Vere Beaumont Estate, Burfield Road, Old Windsor SL4 2JJ

Voting Members

Name	Abbreviation	Role	Attendance
Clive Bowman - (Chair)	CB	Lay Primary Care Representative Slough CCG	Fixed
Sarah Bellars	SB	Director of Nursing & Quality	Fixed
Debbie Fraser	DF	Director of Finance & Performance, BE CCG Federation	Fixed
Arthur Ferry	AF	Lay Governance Member, WAM CCG	Fixed
Sally Kemp	SK	Lay Governance Representative B&A CCG	Fixed
Fiona Slevin-Brown	FSB	Director of Strategy & Operations BE CCG Federation	Fixed

Non-Voting Core Members

Name	Abbreviation	Role	Attendance
Mike Connolly	MC	Lay Member Slough CCG , Lay Member PPI Slough CCG	Fixed
Alex Tilley	AT	AD of Operations Primary Care, WAM CCG	Fixed
GB Member x 1 on rotation			
Adrian Hayter / Azma Ali	AH/NA	Clinical Chair, WAM CCG	<u>Nov 18</u>

Standing Invitations

Name	Abbreviation	Role	Attendance
Cllr Dale Birch	DB	Bracknell Forest Council	Fixed
Cllr David Coppinger	DC	Royal Borough of Windsor and Maidenhead	Fixed
Cllr Natasa Pantelic	NP	Slough Borough Council	Fixed
Lisa McNally	LMcN	Public Health Representative	Fixed
Jim Kennedy	JK	Local Medical Committee Representative	Fixed
Andy Brooks	AB	Clinical Chief Officer, Berkshire East CCG Federation	Fixed
Dr William Tong	WT	Clinical Chair, Berkshire East CCG Federation	Fixed
Mark Sanders	MS	Health Watch B&A & WAM	Fixed
Nick Spence	NW	Contract Manager, NHS England	Fixed