



Governing Body Meeting (in Public)

to be held on Tuesday 12th March 2019 from 14:00-15:20 in the Roxburghe Suite, De Vere Beaumont Estate, Old Windsor, SL4 2JJ

Chair: Dr William Tong

AGENDA

Item	Description and Purpose	Action	Presenter	Format	Timings
1.	Introduction				
1.1	Chair's introduction and apologies for absence.	Information	Chair	Verbal	14:00 10'
1.2	Conflicts of Interest to declare in relation to the agenda.	Information	All	Verbal	
1.3	Draft Minutes of the last public meeting held on 14 November 2018 and matters arising.	Approval	Chair	Paper	
1.4	Questions from members of the public.	Discussion	Chair	Verbal	
2.	Clinical Chief Officer's Update				
2.1	Clinical Chief Officer's Report including a patient story.	Information	Dr Andy Brooks	Paper	14:10 10'
2.2	Locality Update - Windsor, Ascot and Maidenhead.	Information	Dr Adrian Hayter	Paper	14:20 10'
3.	Quality and Performance				
3.1	Quality Report - <i>To update governing body members on any quality exceptions and progress since the last meeting; this includes safeguarding and infection and control and is assured by Quality and Constitutional Standards Committee.</i>	Information	Sarah Bellars	Paper	14:30 10'
3.2	Board Assurance Framework - <i>This highlights the risks to the successful achievement of the CCGs' strategic objectives and is assured by Audit Committee.</i>	Information	Sarah Bellars	Paper	14:40 10'
3.3	Comms and Engagement Strategy	Information	Sarah Bellars	Paper	14:50 10'
4.	Finance				
4.1	Finance Reports for Month 10 - <i>Review of the M10 YTD finance position and note any risks included; assured by Finance and QIPP Committee.</i>	Assurance	Debbie Fraser	Paper	15:00 10'
5.	Committee Minutes for Noting				
5.1	Approved Minutes from the Finance & QIPP Meeting held on 27 th November 2019.	Information		Paper	



Item	Description and Purpose	Action	Presenter	Format	Timings
5.2	Approved Minutes from Governing Bodies' Committee in Common held on 22 nd November 2019.	Information		Paper	
5.3	Approved Minutes from Audit Committee held on 9 th November 2019.	Information		Paper	
6.	Any Other Business.				15:10 10'
7.	Refreshment Break				15:20 10'

The next meeting (in public) will be held on Tuesday 09 July 2019 at Bracknell Open Learning Centre from 14:00 – 15:30