

## Primary Care Commissioning Committee

**AGENDA**  
**Tuesday 14<sup>th</sup> May 2019**  
**12:00 – 13:30**

Copthorne Hotel, Cippenham Lane, Slough, SL1 2YE

| Item No | Title  | Action Required     | Presenter                        | Format | Start Time | Time allocated |
|---------|--|---------------------|----------------------------------|--------|------------|----------------|
| 1       | Welcome and Introductions, Apologies and Confirmation of Quoracy   | Noting              | Chair                            | Verbal | 12.00      | 10 Mins        |
| 2       | Conflicts of Interest/Declaration of Interest                      | Noting              | Chair                            | Verbal |            |                |
| 3       | Notice of Any Other Business                                       | Noting              | Chair                            | Verbal |            |                |
| 4       | a) Minutes of the Last Meeting March 2019<br>b) PCCC Action Log    | Approval            | Chair                            | Paper  | 12.10      | 10 Mins        |
| 5       | Primary Care Update:<br>a) PCOG Report<br>b) Primary Care Networks | Ratification        | Hayley Edwards                   | Paper  | 12.20      | 15 mins        |
| 6       | General Practice Nursing<br><i>Ten Point Plan for Workforce</i>    | Presentation<br>Q&A | Jo Greengrass<br>/ Sarah Bellars | Paper  | 12.35      | 25 mins        |
| 7       | Primary Care Finance Report  | Approval            | Debbie Fraser                    | Paper  | 13.00      | 10 mins        |
| 8       | Primary Care Risk Register   | Approval            | Fiona Slevin-Brown               | Paper  | 13.10      | 10 mins        |
| 9       | General Practice IM&T Steering Group                               | Noting              | Fiona Slevin-Brown               | Paper  |            | –              |
| 10      | Any Other Business   |                     |                                  |        | 13.20      | 5 mins         |
| 11      | Question received in advance from the public                       | Discussion          | Chair                            | Verbal | 13.25      | 5 mins         |

**Date of next meeting:**

**Tuesday 9<sup>th</sup> July 2019**  
**12:00 – 13:30**

**Bracknell Open Learning Centre, Rectory Lane, Bracknell RG12 7GR**

**Voting Members**

| Name                   | Abbreviation | Role   | Attendance |
|------------------------|--------------|--|------------|
| Clive Bowman - (Chair) | CB           | Lay Primary Care Representative Slough CCG           | Fixed      |
| Sarah Bellars          | SB           | Director of Nursing & Quality                        | Fixed      |
| Debbie Fraser          | DF           | Director of Finance & Performance, BE CCG Federation | Fixed      |
| Arthur Ferry           | AF           | Lay Governance Member, WAM CCG                       | Fixed      |
| Sally Kemp             | SK           | Lay Governance Representative B&A CCG                | Fixed      |
| Fiona Slevin-Brown     | FSB          | Director of Strategy & Operations BE CCG Federation  | Fixed      |

**Non-Voting Core Members**

| Name                             | Abbreviation | Role  | Attendance |
|----------------------------------|--------------|---|------------|
| Mike Connolly                    | MC           | Lay Member Slough CCG , Lay Member PPI Slough CCG | Fixed      |
| Alex Tilley                      | AT           | AD of Operations Primary Care, WAM CCG            | Fixed      |
| <b>GB Member x 1 on rotation</b> |              |   |            |
| Azma Ali                         | AH/NA        | Clinical Chair, WAM CCG                           |            |

**Standing Invitations**

| Name                 | Abbreviation | Role  | Attendance |
|----------------------|--------------|---|------------|
| Cllr Dale Birch      | DB           | Bracknell Forest Council                              | Fixed      |
| Cllr David Coppinger | DC           | Royal Borough of Windsor and Maidenhead               | Fixed      |
| Cllr Natasa Pantelic | NP           | Slough Borough Council                                | Fixed      |
| Vacant               | Vacant       | Public Health Representative                          | Fixed      |
| Jim Kennedy          | JK           | Local Medical Committee Representative                | Fixed      |
| Andy Brooks          | AB           | Clinical Chief Officer, Berkshire East CCG Federation | Fixed      |
| Dr William Tong      | WT           | Clinical Chair, Berkshire East CCG Federation         | Fixed      |
| Mark Sanders         | MS           | Health Watch B&A & WAM                                | Fixed      |
| Nick Spence          | NW           | Contract Manager, NHS England                         | Fixed      |