

## Primary Care Co-Commissioning Committee

**AGENDA – Part A**  
**Tuesday 10<sup>th</sup> September 2019**  
**12:30 – 13:30**

**The New Hall, SportsAble, Braywick Road, Maidenhead SL6 1BN**

Item No	Title	Action Required	Presenter	Format	Start Time	Time allocated
1	Welcome and Introductions, Apologies and Confirmation of Quoracy	Noting	Chair	Verbal	12.30	5 Mins
2	Conflicts of Interest/Declaration of Interest	Noting	Chair	Verbal		
3	Notice of Any Other Business	Noting	Chair	Verbal		
4	a) Minutes of the Last Meeting July 2019 b) PCCC Action Log c) Refresh Terms of Reference	Approval	Chair	Paper	12.35	5 Mins
5	Primary Care Commissioning Operational Report	Ratification	Hayley Edwards	Papers	12.40	10 mins
6	PC Infrastructure Plan – Refresh 2019	Presentation	Alex Tilley	Paper	12.50	20 mins
7	Primary Care Finance Report	Approval	Debbie Fraser	Paper	13.10	10 mins
8	Primary Care Risk Register	Approval	Alex Tilley/Sarah Bellars	Paper	13.20	5 mins
9	General Practice IM&T Steering Group	Noting	Alex Tilley	TBC	–	–
10	Question received in advance from the public	Discussion	Chair	Verbal	13.25	5 mins

**Date of next meeting:**

**Tuesday 12<sup>th</sup> November 2019**  
**12:00 – 13:30**

**The Copthorne Hotel, Cippenham Lane, Slough SL1 2YE**

**Voting Members**

Name	Abbreviation	Role	Attendance
Clive Bowman - (Chair)	CB	Lay Primary Care Representative Slough CCG	Fixed
Sarah Bellars	SB	Director of Nursing & Quality	Fixed
Debbie Fraser	DF	Director of Finance & Performance, BE CCG Federation	Fixed
Arthur Ferry	AF	Lay Governance Member, WAM CCG	Fixed
Sally Kemp	SK	Lay Governance Representative B&A CCG	Fixed
Fiona Slevin-Brown	FSB	Director of Strategy & Operations BE CCG Federation	Fixed

**Non-Voting Core Members**

Name	Abbreviation	Role	Attendance
Mike Connolly	MC	Lay Member Slough CCG , Lay Member PPI Slough CCG	Fixed
Alex Tilley	AT	AD of Operations Primary Care, WAM CCG	Fixed
<b>GB Member x 1 on rotation</b>			
Azma Ali	AH/NA	Clinical Chair, WAM CCG	

**Standing Invitations**

Name	Abbreviation	Role	Attendance
Cllr Dale Birch	DB	Bracknell Forest Council	Fixed
Cllr David Coppinger	DC	Royal Borough of Windsor and Maidenhead	Fixed
Cllr Natasa Pantelic	NP	Slough Borough Council	Fixed
TBC		Public Health Representative	Fixed
Jim Kennedy	JK	Local Medical Committee Representative	Fixed
Andy Brooks	AB	Clinical Chief Officer, Berkshire East CCG Federation	Fixed
Dr William Tong	WT	Clinical Chair, Berkshire East CCG Federation	Fixed
Mark Sanders	MS	Health Watch B&A & WAM	Fixed
Nick Spence	NW	Contract Manager, NHS England	Fixed