



Business Planning & Clinical Commissioning
Tuesday 16th April 2019
9:30am -12pm
King Edward Hospital, St Leonards Road, Windsor, SL4 3DP
Chair – Fiona Slevin-Brown

Present:	Initials	Job Title & Organisation
Fiona Slevin-Brown	FSB	Director of Strategy & Operations, EB CCG
Debbie Fraser	DF	Deputy Director of Finance, EB CCG
Jackie McGlynn	JMG	Locality Lead for B&A, EB CCG
William Tong	WT	Clinical Chair, EB CCG
Azma Ali	AA	GP, GB Member, EB CCG
Mike Connolly	MC	Lay PPI for Slough, EB CCG
In Attendance:		
Zara Devine	ZD	PA- Director of Strategy & Operations & Director of Nursing
Rachel Wakefiled	RW	AD of Urgent & Emergency Care, EB CCG
Brian Siwela	BS	Commissioning Service Improvement Manager Urgent & Emergency Care
Debbie Marsh	DM	Urgent Care Commissioning Project Manager, EB CCG
Apologies:		
Jim O'Donnell	JOD	Locality Lead for Slough, EB CCG
Huw Thomas	HT	WAM GB GP, EB CCG
Lalitha Iyer	LI	Medical Director, EB CCG
Sarah Bellars	SB	Director of Nursing & Quality, EB CCG
Nithya Nanda	NN	GP, GB Member, EB CCG

Agenda Item	Item	Action Owner
	Introduction	
1	Welcome and Apologies	
2	Conflicts of Interest	
	No new conflicts were recorded.	
3	Minutes of the last meeting	
	The minutes of the last meeting held on 21 st March 2019 were agreed as an accurate record.	
4	Action Log	
	The action log was updated accordingly.	
5	Discharge to Assess - Risk Funding Standard Operating Procedure	
	RW informed the committee the purpose of the Business Case is to provide a background context to the discharge to assess model and recommend Risk Funding Pool to enable a quicker discharge from acute.	
	The D2A process at Frimley and Wexham is different, the passport is a pilot in the north o	



	<p>The Discharge to Assess is specifically for complex patients who may have been advised they require a CHC assessment before discharge which can cause longer delays in discharging.</p> <p>The Discharge Passport is a risk assessment to ensure a safe discharge from acute trusts. The interim care provided after discharge will be funded from the Risk Pool Funding for 14-28days.</p> <p>Discussions took place around the current process at Frimley where section 2 or section 5 are used to discharge patients, the passport will reduce paperwork, and ensure a quicker discharge.</p> <p>It was noted the passport was launched at Wexham on 29th January 2019, 300 passports have been completed with 75 not being discharged. The data shows this is due to either the patient passing away or no support needed for discharge.</p> <p>DM has a log of all the passport and action taken and time taken to discharge and can investigate those cases that have been delayed eg if a community step down was required but no beds were available.</p> <p>Pathway 3 will have multiple pathways under it including CHC, Mental Health and Local Authority, the passport allows the patient to be stepped down with an interim package of care until a further assessment is completed.</p> <p>This funding will also assist those patients where there is no pathway commissioned for their condition to enable a discharged from the acute and ensure an assessment is completed.</p> <p>This case has been shared with South Bucks however due to challenges in the community workforce they are not able to take part at present.</p> <p>The funding available is money already in the system and is joint funding from Local Authorities, the Local Authorities have approved for the funding to be used and support the case.</p> <p>The committee approved.</p>	
<p>6</p>	<p>Windsar Care Home</p>	
	<p>RW informed the committee Windsar Care home have a contract already which was put in place when the Bupa beds at Maidenhead were decommissioned.</p> <p>The beds will support the Discharge to Assess model, the recommendation is to extend the contract with Windsar Care home for a further 9months whilst going out to procurement.</p> <p>Discussions took place around the timelines for Heathalnds opening and the Local Authority procurement process along with exploring the option to purchase beds through Slough Borough Council who commission beds at Windsar Care home.</p> <p>There have been no reports on quality issues at Windsar Care home, CQC inspection has been completed with an outcome of Good.</p>	



	<p>Healthlands will be a 20 bed home; concerns were raised over the access for Slough patients.</p> <p>Only a few weeks during the year there is a requirement to spot purchase additional beds, due to the community based care.</p> <p>The chair summarised, the committee support the recommendation to continue the commissioning of Windsar Care home beds, but would like to explore the option to commission beds via the Local Authority.</p> <p>ACTION: RW to prepare a STW to go to Audit committee to extend Windsar Care home contract until September 2019.</p>	
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**Next meeting:
Tuesday 21th May 2019 9:30 -11:30am
Board Room, King Edward Hospital, St Leonards Road, SL4 3DP**