



Primary Care Commissioning Committee									
<b>Date of Meeting</b>	10/03/2020			<b>Paper Number</b>	8				
<b>Title</b>	Chapel Medical Centre and Special Allocation Service Prior Identification Notice (PIN)								
<b>Sponsoring Director</b> (name and job title)	Alex Tilley, Associate Director for Primary Care								
<b>Sponsoring Clinical / Lay Lead</b> (name and job title)	TBC – PC Commissioning Clinical Lead								
<b>Author(s)</b>	Ricky Chana, Senior Commissioning Manager for Primary Care								
<b>Purpose</b>	Present for approval the PIN notice for the re-procurement of the Chapel MC and Special Allocation Services APMS contracts.								
The Committee is required to (please tick)									
<b>Decision</b>	<input checked="" type="checkbox"/>	<b>Review</b>	<input type="checkbox"/>	<b>Discuss</b>	<input type="checkbox"/>	<b>Note</b>	<input type="checkbox"/>	<b>Recommend</b>	<input type="checkbox"/>
<b>Risk and Assurance</b> (outline the key risks / where to find mitigation plan in the attached paper and any assurances obtained)	<p>There is a risk that if no providers express an interest in providing these services, this could create a gap in provision of Primary Medical Services for a patient population of 9,464 patients in Slough and SAS patient cohort.</p> <p>The timeline outlined below takes account of this risk and enables sufficient time to approach potential providers directly if there are no expressions of interest to the Prior Identification Notice.</p>								
<b>Legal implications/regulatory requirements</b>	The successful provider will be contracted under an Alternative Provider Medical Service agreement (APMS) contract.								
<b>Equality, Diversity and Inclusion</b> (identify any best practice or areas of concern in regards to the Public Sector Equality Duty and the Equality Act 2010)	<p>Rural and Urban Populations and Access to Public Transport could be affected if the successful provider provides these services from a different location to where they are currently provided. This will be addressed if applicable as part of the evaluation of the responses to the Invitation to Tender.</p> <p>            Copy of Frimley ICS Quality and Equality In</p>								
<b>Links to the NHS Constitution (relevant patient/staff rights)</b>	<p>The NHS provides a comprehensive service available to all.</p> <p>Access to NHS Services is based on clinical need, not an individual's ability to pay.</p> <p>The NHS aspires to the highest standards of excellence and</p>								



	<p>professionalism</p> <p>The NHS aspires to put patients at the heart of everything it does.</p> <p>The NHS works across organisational boundaries and in partnership with other organisations in the interests of patients, local communities and the wider population.</p> <p>The NHS is committed to providing best value for taxpayer's money and the most effective, fair and sustainable use of finite resources.</p> <p>The NHS is accountable to the public, communities and patients that it serves.</p>
<p><b>Strategic Fit</b></p>	<p>Person: working alongside individuals to empower them to take control of their own health and wellbeing</p> <p>Place: working in local communities, local authority areas or across a bigger geography to respond to the needs of our population</p> <p>Engage: engaging with staff, member practices, local people and other stakeholders so that services are informed by their needs, views and behaviours</p> <p>Integrate: breaking down the barriers of traditional organisational boundaries to deliver effective and responsive services</p>
<p><b>Commercial and Financial Implications</b>  <i>(Identify how the proposal impacts on existing contract arrangements and have these been incorporated?)</i></p> <p><i>Include date Deputy CFO has signed off the affordability and has this been incorporated within the financial plan. Include details of funding source(s)</i></p>	<p><b>Service Component 1 - Primary Medical Services for Slough population:</b></p> <p>The annual contract value will be based on the global sum equivalent value for 2020/21 (as stipulated in the NHS GMS statement of financial entitlements) and would be reflective of the actual population list size.</p> <p><b>Service Component 2 - Primary Medical Services for East Berkshire population under the Special Allocation Service (SAS):</b></p> <p>The annual contract value will be based on a rate per consultation which will take into account security costs as appropriate.</p> <p>The current contract values for these services per annum are:</p> <ul style="list-style-type: none"> <li>• Chapel Medical Centre: £780,576</li> <li>• Special Allocation Service: £38,000 + any necessary security costs.</li> </ul> <p>Finance lead to be identified for the procurement team</p>



	Date Deputy CFO sign off .....
<p><b>Quality Focus</b>  <i>(Identify how this proposal impacts on the quality of services received by patients and/or the achievement of key performance targets</i></p> <p><i>Include date the Director of Nursing has signed off the quality implications)</i></p>	<p>The quality standards are as specified in General Medical Services contracts for provision of Primary Medical Services, as outlined in the General Medical Services (GMS) contract. For contractual regulation reasons, these services will be commissioned through an Alternative Provider Medical Service agreement (APMS) contract.</p> <p>Quality lead to be identified for the procurement team</p> <p>Date Director of Nursing sign off.....</p>
<p><b>Clinical Engagement</b>  <i>Outline the clinical engagement that has been undertaken</i></p>	This will be undertaken at the PCOG meeting.
<p><b>Consultation, public engagement &amp; partnership working implications/impact</b></p>	<p>Communications and engagement will be planned with the current patient participation group for Chapel Medical Centre.</p> <p>Patient to be identified for the procurement team</p>
<p><b>NHS Outcomes</b>  <i>Please indicate (highlight) which Domain this paper sits within by highlighting or ticking below:        Please note there may be more than one Domain.</i></p>	<p>Domain 1 Preventing people from dying prematurely;</p> <p>Domain 2 Enhancing quality of life for people with long-term conditions;</p> <p>Domain 3 Helping people to recover from episodes of ill health or following injury;</p> <p>Domain 4 Ensuring that people have a positive experience of care; and</p> <p>Domain 5 Treating and caring for people in a safe environment; and protecting them from avoidable harm.</p>
<p><b><u>Background:</u></b></p> <p>East Berkshire CCG currently has a single contract in place with East Berkshire Primary Care Out of Hours (EBPCOOH), which includes 3 services:</p> <ol style="list-style-type: none"> <li>1. Slough Walk-In Centre (SWIC) (urgent on the day treatment for minor injury and illness);</li> <li>2. Chapel Medical Centre (CMC) (GP Primary Medical Services for registered patient list);</li> <li>3. East Berkshire Special Allocation Service (SAS) (GP Primary Medical Services for patients who have displayed violent, aggressive or abusive behaviour in general practice, and therefore been assessed as temporarily unsuitable for mainstream general practice).</li> </ol> <p>The current contract is due to expire on 30<sup>th</sup> September 2020, however the SWIC element of the contract has been extended until 31<sup>st</sup> March 2021 to allow sufficient time for the reprocurement of urgent care services.</p> <p>The current total contract value is: £2,143,576. This is broken down by service as follows:</p>	



- **Chapel Medical Centre: £780,576**
- **Special Allocation Service: £38,000 + any necessary security costs.**

(\*Slough Walk-In Centre: £1,325,000)

**The current combined value of services under this proposed procurement is £818,576.**

### **PIN and Procurement**

We are looking for a single provider to deliver both services under this PIN, as the services are interconnected and the current service provider delivers the services under a single infrastructure, utilising the same premises and staff resources. The CCG and NHS England experienced difficulty in 2018 securing a provider for the SAS as a standalone service, as no providers across Berkshire responded to the original PIN notice. It therefore became necessary at the time to approach providers directly to secure these services for the patient cohort.

Therefore the procurement timeline is proposed as follows, with a view to securing a provider for these services with a commencement date of 1<sup>st</sup> October 2020:

### **Procurement Timeline**

1. 13th March 2020 - 10th April 2020: PIN Issued and responses received (Deadline by 10th April 2020 at latest)
2. 13th April 2020 – 30th April 2020: Contract specifications and tender pack finalised (work to start immediately on these)
3. 1st May 2020 – 1st June 2020: Invitation to Tender issued and responses received (Deadline by 1st June 2020)
4. 2nd June 2020 – 1st July 2020 – Evaluations to be completed and provider selected
5. 2nd July 2020 – 30th September 2020 – sign-off and mobilisation

**Prior Identification Notice – Draft Wording** (approved by Mark Stanbrook, Lead Senior Procurement Manager, NHS SCW CSU on 3/3/2020) **See appendix A**

### **Recommendation(s)**

It is recommended that the Primary Care Commissioning Committee approve the commissioning approach and Prior Identification Notice wording outlined in this document, to be published w/c 9<sup>th</sup> March 2020.



## **Appendix A: PIN for Primary Medical (General Practice) Services in East Berkshire – Description**

*The following is a Prior Information Notice (PIN) only and is being placed to alert providers to a potential future procurement exercise. Any values and timescales stated within this PIN are for guideline purposes only and should not be taken as a guarantee.*

*The NHS East Berkshire Clinical Commissioning Group (EBCCG) is seeking expressions of interest from suitably qualified providers for a potential opportunity for the provision of Primary Medical (GP) Services in Slough and wider East Berkshire.*

*The outcome of this PIN will inform the procurement options to secure a service provider for Primary Medical Services for the current population of 9,464 patients as at 1<sup>st</sup> February 2020 in Slough and for a specific patient cohort under the Special Allocation Service of currently 17 patients as at 1<sup>st</sup> February 2020 across East Berkshire. The successful provider will be required to deliver both of these services.*

*Both services for these patients are currently being provided at the Chapel Medical Centre at the Upton hospital site in Slough, however the successful provider would not necessarily have to deliver from this location.*

### *Service Component 1 - Primary Medical Services for Slough population*

*The patient catchment area for the Slough Primary Medical Services offer is the whole of the Slough geography. This is due to the fact that the Slough Walk-In Centre service is also provided from this location and unregistered patients who attend the Walk-In Centre tend to register at the Chapel Medical Centre for convenience. The registered list size is currently growing at a rate of approximately 200 patients a month.*

*The successful service provider would offer the full range of services required from a modern GP practice to meet the reasonable needs of its patient population, including the ability for online booking, triage of services appropriate to meet the needs of the local patient population, registering patients for the Electronic Prescribing Service, participating in locally commissioned and Directed Enhanced Services, for example Joint Injections, Minor Surgery, Dermatology, Health Checks and Near Patient Testing. The Provider would also be expected to participate in the Primary Care Network (PCN) DES, utilise the extended workforce available under the DES and fully collaborate with neighboring practices and system partners to deliver the requirements of the DES.*

*The annual contract value will be based on the global sum equivalent value for 2020/21 (as stipulated in the NHS GMS statement of financial entitlements) and would be reflective of the actual population list size. This value excludes additional income that can be earned through delivery of Directed Enhanced Services, Quality and Outcomes Framework and CCG Locally commissioned Services.*

### *Service Component 2 - Primary Medical Services for East Berkshire population under the Special Allocation Service (SAS)*



*The SAS (formerly known as Violent Patients Service) is a service that provides Primary Medical Services for patients who are alleged to have displayed violent, aggressive or abusive behavior in general practice, and have consequently been removed immediately from their practice's registered list.*

*Following immediate removal, the SAS service will provide continuing access to primary care medical services, risk assessment and regular monitoring with a view to reintegration into 'mainstream' primary care at the earliest appropriate time.*

*The overall aim of this service is to secure consistent access to primary care medical services and improved outcomes for the cohort of patients who find themselves removed from 'mainstream' primary care provision due to abusive, aggressive and/or violent behaviour towards practice staff and/or other patients and remain a threat.*

*The principal deliverable will be the provision of comprehensive and high quality primary medical services within a suitable, safe and secure environment which is accessible to SAS service users taking into account specific local circumstances including the urban/rural split, transport links and available infrastructure.*

*Other key deliverables are:*

- Provision of a stable environment in which the health needs of the patient group can be addressed in a proper and continuing manner;*
- Access to full primary medical services for patients who have been removed from 'mainstream' primary care medical services because of alleged violent, aggressive and/or abusive behaviour towards a member/s of their practice team;*
- Provision of a thorough assessment of the patient's clinical, psychological and social needs, especially those which may result in unrealistic expectations and which may have led previously to physically or verbally aggressive behaviour;*
- Provision of an environment that deters aggressive behaviour and puts in place steps to deal with such behaviour by discreet security arrangements;*
- Provision of patient education (including his or her family or carers) on the best way to obtain good quality and continuing services from primary care in particular and the NHS in general;*

*The annual contract value will be based on a rate per consultation which will take into account security costs as appropriate.*

*Organisations that believe they could provide this service and would like to express interest should contact Mark Stanbrook, Lead Senior Procurement Manager.*